



STATE OF NEVADA

BOARD OF DISPENSING OPTICIANS

4600 Kietzke Lane, Suite B-116, Reno, NV 89502 • Telephone 775 / 688-3766 • Fax 775 / 688-3767
Email: nvbdo@govmail.state.nv.us • Website: nvbdo.nv.gov

Complaint Form

Name of optician(s) or apprentice optician(s) (first and last) engaged in prohibited conduct:

Employment information of named optician(s)/apprentice optician(s) (employer name, address, telephone, and other contact information):

OR

Name, address, telephone, and other contact information for business or individual(s) engaged in unlicensed dispensing:

Please provide a detailed description of each of the following (attach extra sheets if necessary):

1. Date, time, and place prohibited activity occurred:
2. The prohibited activity that took place:
3. Any persons (other than those named above) who were involved in the prohibited activity:
4. The names of witnesses, if any (a consumer, regulatory agency representative, another optician or apprentice, or anyone with knowledge of the alleged violation):
5. Any documentation which supports the complaint (e.g. a witness statement or patient record (please attach copies):
6. Your name, address and phone number (the board needs to be able to contact you):

Your signature _____ Date: _____

Please note: Once the board receives your complaint, its job is to determine if there has been any violation(s) of Nevada Revised Statutes (NRS) Chapter 637 or Nevada Administrative Code (NAC) Chapter 637. Only if and when evidence is gathered that establishes probable cause of an actionable violation will formal and public charges be brought by the board against an optician, an apprentice optician, or an unlicensed individual or business. You may be contacted by a representative of the board during the board's investigation, and you may be called to testify at a judicial or administrative proceeding. After the board's investigation is complete, you will be notified of all actions the board takes regarding your complaint.