

STATE OF NEVADA
BOARD OF DISPENSING OPTICIANS
4790 Caughlin Pkwy. #241; Reno, NV 89519 • Telephone 775 / 689-0132
Email: info@nvopticians.org • Website: www.nvbdo.nv.gov

2017 Apprentice License Renewal Application

Instructions

Complete this form online, then print, sign, and mail it with your \$100 renewal fee to the board office, postmarked no later than January 31, 2017. **If your application is postmarked after January 31, 2017, your license is delinquent and it is unlawful for you to dispense.** The renewal fee for a delinquent apprentice license is \$200 (\$100 renewal fee and \$100 delinquency fee). The Board will only renew delinquent apprentice licenses until March 1, 2017 (postmark date).

Your Application Must Be Complete

An incomplete application will be returned to you. This can greatly delay the processing of your renewal and result in delinquency fees. Please check for the following before submitting your application:

- 1) All spaces on the renewal form are filled
- 2) All information is correct
- 3) Both the application and your check/money order are signed and dated

Please make your check or money order payable to:

Nevada Board of Dispensing Opticians

And mail your application to:

4790 Caughlin Pkwy. #241

Reno, NV 89519

Thank you for renewing!

2017 Apprentice Dispenser License Renewal Application

Page 1 – Personal Information

Please fill out this form completely. Do not leave blank spaces. If you are omitting any information, use the space(s) to indicate the reason for the omission. Please star (*) or highlight any information that has changed since your last renewal.

Name (as it appears on your license: _____ License # _____

Residential (Mailing) Address _____ *

City _____ State _____ Zip Code _____

Home Phone _____ Mobile Phone _____

Email _____

*The board is required to keep a public address on file for each licensee. If you have provided the board with a work address, this is used as your public address by default. If not, your home address will be used unless you include written notice with this application and an alternate address

Screening Questions

These questions are required to fulfill the informational requests of multiple state agencies. None of the information you provide will be made public by the board.

Nevada Business License # (must provide only if you own an optical business): _____

Have you ever served in the military?

Yes No

Please list your dates of service:

Branches of service (check all that apply):

Army/Army Reserve

Marine Corp/Marine Corp Reserve

Navy/Navy Reserve

Coast Guard/Coast Guard Reserve

National Guard

If you answer yes to any of the following screening questions, you must attach a written explanation.

Are you subject to a court order requiring you to pay support for one or more children? **Yes No**

If yes, are you in compliance with that court order? **N/A Yes No**

Since your last renewal, has your professional license or privilege to practice, or certification/ registration of any kind had any disciplinary action taken or initiated against it in any jurisdiction? *Does not include driver's license or car registration.* **Yes No**

Since your last renewal, have you had a criminal conviction, whether misdemeanor or felony, or a civil judgment rendered against you in any jurisdiction? *Does not include minor traffic violations.* **Yes No**

Name _____ License # _____

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Page 2 – Employer Information

Business/Employer Name _____ **Phone** _____

Business Address _____

City _____ **State** _____ **Zip** _____

Primary Supervisor _____ **License #** _____

Business/Employer Name _____ **Phone** _____

Business Address _____

City _____ **State** _____ **Zip** _____

Business/Employer Name _____ **Phone** _____

Business Address _____

City _____ **State** _____ **Zip** _____

Acknowledgment and Declaration

I _____ (print name), affirm to the Nevada State Board of Dispensing Opticians that I have read this form in its entirety and all information and statements supplied herein are true and correct.* **

Your Signature _____ **Date** _____

*The Board reserves the right to verify any and all information provided on this form as it deems necessary. Providing false or misleading information to the Board may be grounds for disciplinary action pursuant to NRS Chapter 637 and/or NAC Chapter 637.

**Per Nevada Open Meeting Law provisions NRS 241.033(l)(a) and (b), if your renewal application requires review by the Board at a public meeting, you must receive notice of the time and place of the meeting. The notice must be served in person at least 5 working days, or by certified mail at least 21 working days, before the meeting date. By signing and submitting this renewal application, you are agreeing to waive your right to such notice. If you do not wish to waive this right you may include written notice with this application, however, if you do not waive your right to notice and your application requires review at a meeting, it will not be reviewed until the April meeting date and you will not be licensed to work until it is reviewed.