



STATE OF NEVADA

## BOARD OF DISPENSING OPTICIANS

5565 Wedgewood Circle, Sparks, NV 89436-3716 • Telephone 775 / 853-1421 • Fax 775 / 853-1408  
Email: nvbdo@govmail.state.nv.us • Website: www.opticalboard.state.nv.us

### Minutes of Board Retreat Meeting

June 13, 2012

The Board Retreat Meeting of the Nevada Board of Dispensing Opticians was called to order by President Danny Harris at 2:10 p.m. at Hyatt Place Las Vegas, 4520 S. Paradise Road, Las Vegas, Nevada 89169

#### BOARD MEMBERS

*President*  
Daniel Harris

*Vice President*  
Josh Wasson

*Secretary*  
Cheryl Mosser

*Treasurer*  
Tamara Sternod

*Public Member*  
Fred Lokken

#### Members Present

Danny Harris, President  
Josh Wasson, Vice President  
Tamara Sternod, Treasurer  
Fred Lokken, Public Member

#### BOARD STAFF

*Executive Director*  
Cindy Kimball

#### Members Absent

Cheryl Mosser, Secretary

#### Others Present

Sarah Bradley, Deputy Attorney General, Board Counsel  
Cindy Kimball, Executive Director

- 1. Call to Order:** President Danny Harris called the meeting to order at 2:10 p.m.
- 2. Public Comment:** There was no public comment.
- 3. Review and discussion Robert's Rules of Order and meeting management:** Danny Harris reviewed a brief summary of Robert's Rules and meeting management tips. Sarah Bradley highlighted key points of Nevada law as it applies to public meetings. Board members agreed it was important each member reviewed the meeting materials in advance of the meeting and asked the executive director for clarification if needed. They agreed that during the meeting itself, it was important that all members had the opportunity to express their views and ask questions, while avoiding lengthy discussions that repeat points made previously.
- 4. Discussion and decision regarding ophthalmic dispensing definition per NRS 637.022, which may involve drafting language to add to NAC Chapter 637 for clarification:** Danny Harris described the purpose of the discussion was to clarify for the Board and its licensees whether certain activities fall within the definition of ophthalmic dispensing. The Board reviewed and discussed several items, achieving consensus on several, and deferring discussion to the next meeting on several others. Discussion ensued regarding the most effective method of disseminating the clarification to licensees. It was agreed that for all items upon which the Board achieved consensus, the executive director would assemble a FAQ sheet for the Board's review at its next regular meeting. After Board approval, the FAQ would be posted on the Board's website and a notice of the posting emailed to all licensees. Josh Wasson moved that the executive director draft a FAQ sheet on all items for which the Board achieved a consensus, and a summary of all that are still outstanding for the Board's consideration at its August 15, 2012 regular Board meeting. Tamara Sternod seconded. Motion carried unanimously. Sarah Bradley presented a proposed revision to NAC 637.140 NAC 637.140 to clarify the Board's intent that a license is required only of those individuals who interact directly with the "intended wearer," and not to laboratory

personnel who provide ophthalmic products only and directly to licensed opticians, optometrists, and ophthalmologists. Josh Wasson moved to propose the regulation change. Tamara Sternod seconded. Motion carried unanimously.

5. **Future meetings and agenda items:** None.
6. **Public Comment:** There was no public comment.
7. **Adjournment:** President Danny Harris adjourned the meeting at 4:10 p.m.