



STATE OF NEVADA
BOARD OF DISPENSING OPTICIANS

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Minutes of Public Meeting

Nevada Board of Dispensing Opticians
Optical Examination Subcommittee
Tuesday, September 16, 2014, 5:30 p.m.
4600 Kietzke Lane, Suite B-116; Reno, NV 89502

Members Present

Joshua Wasson, President
Corinne Sedran, Executive Director

Members Not Present

Daniel Harris, Member

1. Call to order

Executive Director Corinne Sedran and Board President Joshua Wasson dialed in to the conference call from the board office. Committee members had been notified of the meeting date and time in an email on September 11, 2014. Wasson and Sedran kept the teleconference line open for five minutes and were not joined by any other board members.

Wasson called the meeting to order at 5:35 p.m. He stated board member Daniel Harris was supposed to be present for the subcommittee meeting as discussed at the August 13th regular board meeting. There were no guests in attendance at the meeting.

2. Public Comment

There was no public comment.

3. Review, discussion, and decision regarding state board examination

Wasson stated the board is in need of an upgrade exam for September 27, 2014 that meets the requirements of NRS 637.160(3). Sedran stated the board office does not have possession of such a test. Wasson noted the last person in possession of the upgrade exam was board member Daniel Harris.

Wasson asked Sedran to recount the correspondence she had with Harris since the date of the last meeting. Sedran stated September 4th had been selected as the date of the exam subcommittee meeting at the August 13th meeting and Wasson, Sedran, and Harris had agreed to meet at 5:30 p.m. Sedran emailed Harris on September 3rd to remind him of the meeting the next day and had asked if he would be able to reschedule the meeting for a later

date. She emailed him again on September 4th and also called and left a message at his work number regarding the meeting and reminding him he had agreed to email and mail her copies of the upgrade exam. Sedran did not hear from Harris until September 12th when he left a voicemail at the office stating he did not know about the meeting and that the board office had all the materials necessary to prepare an upgrade exam.

Wasson stated he went through the board's archived exam materials and located an exam titled, "Basic Contact Lens" which he believes can be used to prepare the exam for September 27th. The upgrade exam will be administered during the dispensing portion of the regular exam.

Wasson closed the meeting on his own motion pursuant to NRS 241.030(1)(b): a public body may hold a closed meeting to prepare, revise, administer or grade examinations that are conducted by or on behalf of the public body. Wasson and Sedran reviewed the requirements of NRS 637.160 and ensured the exam would comply. They also scheduled a date to prepare the examinations.

Wasson reopened the meeting at 5:45 p.m.

4. Adjournment

Wasson adjourned the meeting at 5:45 p.m.