

STATE OF NEVADA



Board of Dispensing Opticians

(Draft) Minutes of Public Meeting:

December 9, 2015

Videoconference took place at Department of Transportation Board Offices:
1263 S. Stewart Street - Carson City, NV 89712, and
123 E. Washington Avenue - Las Vegas, NV 89101

Board Members Present:

Joshua Wasson, President
Marsha Costuros, Secretary
Marilyn Brainard, Treasurer
Tammy Williams, Member

Board Members Absent:

Tamara Sternod, Vice President

Board Staff Present:

Corinne Sedran, Executive Director
Louis Ling, Board Counsel

1. Call to order

Joshua Wasson called the meeting to order and called roll at 3:18 p.m. He noted Tamara Sternod was not able to attend the meeting.

2. Public comment

Wasson noted the board had received comments via email and stated a member of the public must be present at the meeting in order to submit public comment. There was no further public comment.

3. Approval of previous board meeting minutes (for possible action):

October 20, 2015 Regular Board Meeting

Motion: Marilyn Brainard moved to approve the minutes as presented.

Vote: Passed, unanimous.

4. Review and decision on requests for prior experience credit (for possible action):

a. **Brunning, Wendy**

Motion: Marsha Costuros moved to grant Brunning one year prior experience credit.

Vote: Passed, unanimous.

b. **Gonzalez, Eric**

Motion: Costuros moved to grant Gonzalez two years prior experience credit.

Vote: Passed, unanimous.

c. **Mendoza, Javier**

Motion: Costuros moved to grant Mendoza two years prior experience credit

Vote: Passed, unanimous.

5. Review and decision on request for apprenticeship renewal/extension:

a. **Madrid, Samuel**

Motion: Costuros moved to renew Madrid's apprentice license for 2016 if he enrolls in his contact lens courses and submits proof of having enrolled with his renewal application.

Vote: Passed, unanimous.

b. **McIntosh, Savoy**

Discussion: Sedran stated McIntosh was instructed she must take the NCLE exam and order Volumes I and II of her contact lens courses in order to renew her license for 2016; she did not complete these requirements.

Motion: Costuros moved to deny renewal of McIntosh's license for 2016.

Vote: Passed, unanimous.

6. Review of open complaints (for possible action):

a. Open complaints: **2015-07, 2015-08, 2015-09, 2015-10**

Discussion: Sedran stated the above-numbered complaints pertain to unlicensed contact lens

sales and apprentice supervision issues.

b. Scheduling of hearing

Discussion: Sedran stated the board is still working with the Optometry Board on collecting evidence and forming a formal complaint; scheduling of the hearing will be postponed until a later meeting date.

7. Discussion of Board Review by the Sunset Subcommittee of the Legislative Commission, to take place December 15, 2015 (for possible action):

Discussion: Sedran explained the board has been chosen for review by the Sunset Review Committee of the Nevada Legislature. The Committee will be reviewing the board's functions and activities and determining whether the board will continue on in its present capacity. The board office and legal counsel have prepared a report to be presented during the meeting; a copy will be available on the board's website. The meeting will take place December 15th at 9 a.m. at the Legislative Counsel Bureau buildings in both Carson City and Las Vegas. The meeting is public and licensees may attend and make public comment.

Brainard noted Nevadans are very lucky to have licensed opticians available to them. It is important ophthalmic dispensing remains a licensed profession in the state.

Wasson stated he will be testifying at the meeting at the Carson City location and Jim Morris of the National Academy of Opticianry will be testifying at the Las Vegas location. The other board members will be in attendance as well.

8. Board Counsel's Report (for possible action)

Louis Ling stated he has been working with another board on protocol for responding to licensees or members of the public who contact board members directly (as opposed to contacting the board office). Ling stated it is important that licensees and the public are directed to the board office when questions or requests arise so they are receiving consistent answers and service.

9. Executive Director's Report (for possible action):

Discussion: Sedran stated the board needs to set the date for its Spring 2016 licensing exam.

Motion: Tammy Williams moved to set April 2nd as the exam date.

Vote: Passed, unanimous.

Discussion: Sedran stated the board should set a formal policy regarding renewal of apprentice licenses for those apprentices licensed later in the year. The informal policy has been not to require renewal of those licenses issued after November 1st of the renewal year. Wasson stated the policy should remain as it is and be incorporated into the board's formal policies.

10. Financials (for possible action):

- a. Review and acceptance of **October and November 2015** financial statements
Motion: Costuros moved to accept the financial statements as presented.
Vote: Passed, unanimous.
- b. Review and decision on expenditure on office signage
Sedran stated she would like to have a decal with the board's name and address installed on the office door. Wasson stated a decal should be installed; a motion is not required.
- c. Review and decision on board's membership in NCSORB
Motion: Wasson moved to discontinue membership in NCSORB; the board determined the exam offered by the organization is not appropriate for the board's purposes and there is no longer a benefit in continued membership.
Vote: Passed, unanimous.
- d. Review and decision on investment of savings account funds
Discussion: Brainard stated she would like to postpone investing excess board funds in CDs; she is hoping the Federal Bank will raise interest rates soon. The board members agreed the investments should be postponed.

11. Public Comment

Temma Chaparro suggested the board send an email to licensees regarding the December 15th meeting so anyone who is interested can attend and make public comment. She would also like emailed reminders of board meetings and minutes.

Ryan Henderson asked when the Sunset Review Committee would be making a final decision regarding the board. Louis Ling stated legislative committees don't make final decisions until the last committee meeting. This could take place in May or June of 2016.

Lori Leonard asked if it would be beneficial to the board for licensees to attend the Sunset Review meeting. Ling stated it is always a positive when people bother to show up to speak to the legislators directly. Sedran stated the time and address of the Sunset Committee meeting will be posted on the board's website.

Keiker McCormick stated many people may have been unable to attend the present meeting due to traffic and road construction in Las Vegas. She began an online petition regarding the board's transition to an electronic licensing exam. Ling advised her to send the petition and signatures to the board office.

Erica Barney requested board meetings take place in the evenings rather than during the day so those who work for doctor's offices can attend. Wasson stated the board has not found an inexpensive method of teleconferencing meetings in the evenings. The videoconferences are necessary to eliminate the expense of board travel.

Wasson adjourned the meeting at 4:33 p.m.