

# STATE OF NEVADA



## Board of Dispensing Opticians

### *Draft Minutes of Public Meeting*

**February 8, 2017 at 1:30 p.m.**

Board meeting took place via videoconference at:

Offices of the Nevada Public Utilities Commission

1150 E. William Street - Carson City, NV 89701, Hearing Room A

And

9075 W. Diablo Drive, Suite 250 - Las Vegas, NV 89148, Hearing Room A

#### **Board Members Present:**

Marsha Costuros, President  
Tammy Williams, Vice President  
Jennifer Benavides, Secretary  
Marilyn Brainard, Treasurer  
Michael Grover, Member

#### **Board Staff Present:**

Corinne Sedran, Executive Director  
Louis Ling, Board Counsel

1. Call to order  
Marsha Costuros called the meeting to order and called roll at 1:30 p.m.
2. Public comment  
There was no public comment.
3. Approval of previous board meeting minutes (for possible action):  
**December 14, 2016** Board Meeting  
**Motion:** Marilyn Brainard moved to approve the minutes as presented. Mb move approval  
**Vote:** Passed, unanimous.
4. Prior experience credit requests (for possible action):
  - a. **Cappa, Timothy**  
**Motion:** Jennifer Benavides moved to grant Cappa one year prior experience credit.  
**Vote:** Passed, unanimous.
  - b. **Klafke, Cameron**  
Item removed from agenda
5. Continuing education credit/course approval requests (for possible action):
  - a. **Sternod, Tamera:** individual request
  - b. **Wasson, Joshua:** individual request  
**Motion:** Ms. Benavides moved to grant Sternod and Wasson one year (14 credits) of continuing education for their volunteer work. This is comparable to decisions the Board has made in the past for full-time volunteer work.  
**Vote:** Passed, unanimous.
  - c. **Vision Expo:** March 30 – April 2, 2017; Javits Center, 655 W. 34<sup>th</sup> Street, New York, NY 10001  
**Motion:** Ms. Benavides moved to approve the Vision Expo application for course approval in full (all courses offered).  
**Vote:** Passed, unanimous.
6. Financials (for possible action):  
Review and acceptance of **December 2016 and January 2017** financial statements  
**Motion:** Tammy Williams moved to approve the financial statements as presented.  
**Vote:** Passed, unanimous.
7. Discussion and decision on future regulation changes (for possible action)

Ms. Sedran proposed the Board implement an administrative fee for renewal applications that are submitted incomplete or incorrect. Ms. Williams suggested implementing an additional fee for those who want to submit paper renewals because they require more processing time and are often

submitted with errors. Mr. Ling stated the Board can incentivize its licensees to use the online system by charging more for using paper forms. Ms. Benavides suggested a fee of about \$25 for having to reprocess an application due to errors.

8. Creation of Committee on Apprentice Training Requirements (for possible action)

**Discussion:** Ms. Sedran suggested the Board create various committees to advise the Board on topics requiring additional research outside of meetings. A Committee on Apprentice Training Requirements is necessary to ensure requirements are up-to-date and comprise an adequate amount of hands-on training. Mr. Ling suggested each committee be comprised of a single person to avoid any violations of Nevada open meeting law. Ms. Benavides volunteered to serve as the Committee.

**Motion:** Ms. Brainard moved to appoint Ms. Benavides as the Committee on Apprentice Training Requirements

**Vote:** Passed, unanimous.

9. Creation of Committee on Determining Out-of-State Licensure/Training Equivalencies (for possible action)

**Discussion:** Ms. Sedran stated this committee is necessary to determine which out-of-state applicants may bypass the Board's apprenticeship requirements. Mr. Ling stated this determination is timely as the Nevada Legislature is currently considering a bill that requires all professional licensing boards to license by endorsement. Ms. Costuros volunteered to serve as the Committee.

**Motion:** Ms. Williams moved to appoint Ms. Costuros as the Committee on Determining Licensing Equivalencies

**Vote:** Passed, unanimous.

10. Creation of Committee on Continuing Education Course Providers

**Discussion:** Ms. Sedran stated the newly adopted regulations allow the Board to approve continuing education course providers (as opposed to individual courses). A committee should determine the qualifications of these providers and make recommendations to the Board. Mr. Grover volunteered to serve as the committee.

**Motion:** Ms. Williams moved to appoint Mr. Grover as the Committee on Continuing Education Course Providers

**Vote:** Passed, unanimous.

11. Legislative Session Update (for possible action)

Mr. Ling gave the Board an update on proposed legislation that might have an impact on the Board. Senate Bill 69 applies to all licensing boards; the Governor's Office wants to encourage licensure by endorsement and place a 12 year cap on Board member service. This is part of a national movement:

a number of states are beginning to look at occupational licensing as a barrier to entering the various professions. There is a bill seeking to combine all of the mental health boards into a single agency; this is the first time this sort of bill has been introduced. Another bill seeks to remove liability for board directors who mistakenly issue licenses. An umbrella bill has been introduced that seeks to remove the licensing capabilities of the individual boards and place them with a centralized state agency; this type of bill is introduced in every session. It is too early to have a clear picture of the remaining bills that could have an impact on occupational licensing.

#### 12. Executive Director's Report (for possible action)

Ms. Sedran updated the Board on online license renewals and the progress made on the new database and online licensing forms. She apprised the Board of the results of a 2016 PERS audit.

#### 13. Board Counsel's Report (for possible action)

Mr. Ling did not have any items to report.

#### 14. Public Comment

Kyler Lund, Apprentice License #1217 asked about the Ophthalmic Dispenser License Application and the requirement to apply for a license 30 days prior to registering for the licensing exams. Ms. Sedran clarified that the 30 day requirement has been removed; all licensed Nevada Apprentices are eligible to register for the exams at any time during their apprenticeships.

There was no further public comment.

Ms. Costuros adjourned the meeting at 2:45 p.m.