

STATE OF NEVADA



Board of Dispensing Opticians

(Draft) Minutes of Public Meeting

August 9, 2018 at 4:00 p.m.

Board meeting took place via teleconference at:

Office of the Nevada Board of Dispensing Opticians:
4747 Caughlin Parkway, Front Conference Room

Board Members Present:

Jennifer Benavides, President
Tammy Williams, Vice President
Mark Myers, Secretary
Marilyn Brainard, Treasurer
Michael Grover, Member

Board Staff Present:

Corinne Sedran, Executive Director
Louis Ling, Board Counsel

1. Call to order
Board President Jennifer Benavides called the meeting to order at 4:00 p.m. and called roll.

2. Public comment
There was no public comment.

3. Approval of previous board meeting minutes (for possible action):
May 22, 2018 Board Meeting

Motion: Ms. Benavides moved to approve the minutes as presented.

Vote: Passed, unanimous.

4. Announcement of newly licensed Ophthalmic Dispensers
Ms. Sedran announced the names of opticians licensed since the last meeting:

667 Savoy McIntosh

668 Aylin Cabrera-Medina

669 Mario Magdaleno

670 Stephanie Anderson

671 Werner Gruber

5. Review and decision on prior experience credit requests/request to apply for ophthalmic dispensing license (for possible action):

a. **Aguila, Shirley**

Motion: Ms. Williams moved to approve Ms. Aguila's prior experience and education as fulfilling her apprenticeship requirements; Ms. Aguila may apply for her Ophthalmic Dispenser License upon passing the required licensing exams.

Vote: Passed, unanimous.

b. **McDowell, Briana**

Motion: Ms. Williams moved to grant the applicant one year prior experience credit, then amended her motion to two years.

Vote: Passed, unanimous.

6. Review and decision on request to reinstate apprentice license (for possible action):
Horner, Robert

Discussion: Ms. Sedran stated the applicant had not renewed his license per board statutes because he had been called to active duty. Mr. Ling explained federal law requires state agencies to make allowances under such circumstances.

Motion: Ms. Brainard moved to allow the applicant to renew his apprentice license for 2018.

Vote: Passed, unanimous.

7. Review and decision on application for continuing education credit (for possible action):
LensCrafters Employee Training: February 28th and March 1st 2018

Discussion: Ms. Benavides recused herself from the discussion because she is a former employee of LensCrafters. Ms. Williams asked whether the speakers conducting the courses were ABO certified. LensCrafters Regional Manager Jen Ryan stated the speakers were certified trainers for Luxottica. Ms. Sedran stated the board's regulations require CE courses to be approved prior to the course dates; going forward the board should adhere to the regulations. Laura Epperson-Davis, manager for LensCrafters stated she had been told CE course applications could be approved retroactively. Mr. Ling stated NAC 637.200 outlines approved topics for continuing education courses and the courses listed on the application do not appear to qualify. Mr. Grover stated the board should only approve courses that are open to the public; the courses listed on the application were open to employees only.

Motion: Ms. Brainard moved to deny the application.

Vote: Passed, unanimous.

8. Report and recommendations by Committee on Continuing Education Course Providers
Mr. Grover stated he has a list of suggested community service opportunities to be posted to the website.

9. Report and recommendations by Committee on Apprentice Training Requirements (for possible action)
The committee chair had no items to report.

10. Report and recommendations by Committee on Licensure by Endorsement (for possible action)
The committee chair had no items to report.

11. Financials (for possible action):
Review and acceptance of **May and June 2018** financial reports
Motion: Ms. Williams moved to accept the reports as presented.
Vote: Passed, unanimous.

12. Executive Director's report (for possible action)
Ms. Sedran stated the board's contract for construction of a new database will be completed this month with work on the database beginning in September. Exam prep courses for the ABO/NCLE Basic and Advanced Exams will be given at this year's OptiCon in Las Vegas; she has notified the licensees by email. She will also post the suggested volunteer opportunities to the website and notify the licensees.

13. Board Counsel's report (for possible action)
Board Counsel had no items to report.

14. Board member comments (for possible action)

Ms. Williams asked whether and when the board's Proposed Regulation R137-17 will be approved. Ms. Sedran stated the regulation is on the Legislative Commission's agenda for its August 30th meeting. She will notify the licensees of the results after that meeting. Ms. Williams asked that the meeting scheduled for October 11th take place at 5 p.m.

Mr. Myers asked about the process of reinstating an Apprentice License. Ms. Sedran explained the board's regulations preclude apprentices from reinstating their licenses after March 1st of the renewal year. Apprentices who apply for renewal after the January 31st deadline must pay a \$100 delinquency fee.

15. Public comment

Kyler Lund, License #657, asked about the May 23rd board meeting to review the ABO/NCLE Advanced Exams. Ms. Sedran explained the board did not have a quorum of members present on that date and the meeting was therefore cancelled, however, the board members present were able to review the exams without taking any action. Mr. Ling stated the exam review that took place was a "nuts and bolts" review and the ABO/NCLE Exams will remain the board's licensing exams until the board decides otherwise.

Laura Epperson-Davis, License #638, stated if she had she known CE courses could not be approved retroactively, she would not have bothered submitting the application.

Renee Huber, License #308, asked whether licensees must submit a new volunteer form each time they perform community service. Ms. Sedran stated a new form must be completed for each date of community service with the number of hours confirmed by the project coordinator.

Jen Ryan, manager for LensCrafters, stated it was very difficult to hear the board members over the phone. Ms. Brainard stated the board would try to do better in the future.

Ms. Benavides closed the meeting at 4:24 p.m.