

# STATE OF NEVADA



## Board of Dispensing Opticians

### Minutes of Public Meeting: December 10, 2020 at 5:00 p.m.

#### PLEASE NOTE:

Per the Governor's orders regarding COVID-19, there was no public location provided for this meeting. All interested parties were invited to attend via teleconference.

#### Board Members Present:

Jennifer Letten, President  
Mark Myers, Vice President  
Tamara Sternod, Secretary  
Marilyn Brainard, Treasurer  
Brett Roames, Member

#### Board Staff Present:

Corinne Sedran, Executive Director  
Laena St-Jules, Deputy Attorney General

1. Call to order  
Ms. Letten called the meeting to order and called roll at 5:02 p.m. All board members were in attendance.
2. Public comment  
There was no public comment.
3. FOR POSSIBLE ACTION: Approval of previous board meeting minutes  
**October 8, 2020** Board Meeting  
**Motion:** Ms. Brainard moved to approve the minutes as presented.  
**Vote:** The motion passed unanimously.
4. FOR POSSIBLE ACTION: Board member officer elections  
**Motion:** Ms. Brainard moved to reelect all board officers to their current officer positions for another year.  
**Vote:** The motion passed unanimously.

5. Announcement of newly licensed Ophthalmic Dispensers:  
Ms. Sedran announced the new licensees.  
**727 Omar Uribe**  
**728 Rossemary Marroquin**
  
6. FOR POSSIBLE ACTION: Requests for apprentice license reactivation per NAC 637.285(2):  
**Moctezuma, Justin**  
**Discussion:** Ms. Sternod noted the applicant had previously been denied a license renewal request due to non-enrollment and had not submitted supporting documentation with his request.  
**Motion:** Ms. Letten moved to deny the request for license reactivation.  
**Vote:** Vote carried with four in favor, one opposed (Mr. Myers)
  
7. FOR POSSIBLE ACTION: Requests for apprenticeship extensions/license renewal:
  - a. **Carerra, Jenovie**  
**Discussion:** Ms. Letten stated the applicant had not submitted her request 90 days prior to the 40-month deadline, as required by regulation. The applicant explained the circumstances regarding her need for an extension. Mr. Roames asked whether the applicant would be allowed to renew her license for all of 2021 if she were granted an extension. Ms. Sedran said the Board had previously granted apprenticeship extensions that ended mid-year and could do so again. However, the Board would be breaking precedent by disregarding the 90-day deadline for submitting an extension request. Ms. Sternod said many other boards and agencies had made exceptions to their statutory requirements in consideration of the unprecedented COVID-19 closures that took place in 2020.  
**Motion:** Ms. Sternod moved to grant the applicant a 6-month extension to July 1, 2021 in consideration of circumstances beyond her control.  
**Discussion:** Ms. Letten asked Ms. St-Jules if the Board could disregard the 90-day deadline to submit a request in this case. Ms. St-Jules advised it could not disregard regulatory requirements and was not aware of any other boards that had done so in response to COVID-19 closures.  
**Motion:** Ms. Letten moved to amend the motion on the floor to deny the applicant's request for an extension.  
**Vote:** Motion carried with four in favor, one opposed (Ms. Sternod).
  - b. **Horner, Robert**  
**Discussion:** Ms. Sternod recused herself from the discussion and vote because she is the applicant's supervisor.  
**Motion:** Ms. Letten moved to grant the applicant an 8-month apprenticeship extension based on his military duty status.  
**Vote:** Motion passed 4-0 with one abstaining.
  - c. Kauffman, Sandra  
**Motion:** Ms. Letten moved to deny the request based on a lack of supporting documentation.  
**Vote:** Motion passed unanimously.
  - d. Mohammed, Kira  
**Discussion:** Mr. Myers recused himself from the discussion and vote because he works with the applicant.  
**Motion:** Ms. Letten moved to deny the request based on a lack of supporting documentation.  
**Vote:** The motion passed 4-0 with one abstaining.
  - e. **Pelaez, Eliana**  
**Discussion:** Ms. Sternod recused herself from the discussion and vote because she knows the applicant.

**Motion:** Mr. Myers moved to grant the applicant a 9-month apprenticeship extension in consideration of circumstances beyond her control.

**Vote:** The motion passed unanimously.

f. **Xu, Fan Yin**

**Discussion:** The applicant explained the circumstances regarding her need for an extension.

**Motion:** Ms. Letten moved to grant the applicant a 6-month apprenticeship extension in consideration of circumstances beyond her control.

**Vote:** The motion passed unanimously.

8. FOR POSSIBLE ACTION: Review and discussion of Proposed Regulation R109-20  
Ms. Sedran gave an update on the proposed regulations, including advice from the LCB that the Board would need to resubmit its draft and obtain a new R number in order to make any substantial changes to the original draft. The board members agreed a new draft should be submitted.
  9. FOR POSSIBLE ACTION: Review and discussion of revisions to NRS 637; updates on bill  
Ms. Sedran said the Board's lobbyist was looking for a new bill sponsor and she would notify the board members with any updates.
  10. FOR POSSIBLE ACTION: Report and recommendations on apprentice education programs by assigned board member; discussion and decision by Board  
Mr. Myers said he had nothing to report at this time. Mr. Roames is reviewing the materials provided by Penn Foster.
  11. FOR POSSIBLE ACTION: Financial items
    - a. Review and acceptance of **September and October 2020** financial reports  
**Motion:** Ms. Letten moved to accept the reports as presented.  
**Vote:** The motion passed unanimously.
    - b. Update on FY20 LCB Balance Sheet  
Ms. Sedran said the balance sheet had been submitted to the LCB per statutory requirements.
  12. FOR POSSIBLE ACTION: Executive Director's report  
Ms. Sedran gave a general report on exam pass rates and licensing numbers for 2020. The Board currently licenses 387 opticians and 139 apprentices.
  13. FOR POSSIBLE ACTION: Board member comment and future agenda items  
Ms. Brainard asked for an agenda item to update the executive director's compensation.
  14. Public comment  
Sandra Kauffman, License 1406, whether apprentices whose licenses permanently expire at the end of January will still be eligible to apply for an Optician's License. Ms. Sedran said apprentices who have completed their three-year licensing requirement may apply for an Optician's License and do not need to apply for a new Apprentice License. The application is available online.  
  
Ms. Sternod asked whether license renewals were still scheduled to begin December 15<sup>th</sup>. Ms. Sedran confirmed everything was ready for 2021 license renewals and the forms would be available online beginning December 15<sup>th</sup>.
- Ms. Letten thanked everyone who had attended and closed the meeting at 6:01 p.m.