

STATE OF NEVADA



Board of Dispensing Opticians

Minutes of Public Meeting: December 11, 2025 at 4:00 p.m.

Board Members Present:

Jennifer Letten, President
Jennifer Seymour, Vice President
Priscilla Acosta, Treasurer
Maria Landin, Secretary

Board Staff Present:

Corinne Sedran, Executive Director
Colleen Platt, Board Counsel

1. Call to order
Ms. Letten called the meeting to order and called roll at 4:03 p.m. Board member Cristobal Esparza was absent.
2. Public comment
There was no public comment.
3. FOR POSSIBLE ACTION: Approval of previous board meeting minutes
October 9, 2025 Board Meeting
Motion: Ms. Seymour moved to approve the minutes as presented.
Vote: The motion passed unanimously.
4. FOR POSSIBLE ACTION: Confirmation of newly licensed Dispensing Opticians
 - a. 845 Kady Guzman
 - b. 846 Matthew Keesler
 - c. 847 Manuel Macias
 - d. 848 Stephanie Farias
 - e. 849 Shayla Alvarez
 - f. 850 Briceiry Arteaga
 - g. 856 Rubi Esquivel Coria
 - h. 857 Ethan Pasalo
 - i. 858 Julianne Shapiola
 - j. 859 Heang Ventura
 - k. 860 Danny Chhun

Ms. Sedran announced the names of the newly licensed opticians, including those that had been omitted from the August 14, 2025 abridged agenda.

Motion: Ms. Letten moved to confirm the licensure of the new opticians.

Vote: The motion passed unanimously.

5. FOR POSSIBLE ACTION: Discussion and decision on request for one additional renewal of apprentice license, pursuant to Approved Regulation R067-23, Section 4(6):

a. **Balz, Sonja**

Discussion: Ms. Letten said the applicant did not demonstrate any qualifying unforeseen or emergency circumstances, as required by regulation, to approve the application.

Motion: Ms. Letten moved to deny the application.

Vote: The motion passed unanimously.

b. **Roberts, Karrie**

Ms. Letten said more information is required from the applicant; this item will be tabled. Ms. Sedran said the applicant is already eligible for 2026 license renewal, so there is time to reconsider her application at a future board meeting, if necessary.

6. FOR POSSIBLE ACTION: Updates on the Office of Nevada Boards, Commissions and Councils Standards, created pursuant to NRS 232.8413, and discussion and decision on response to R074-25

Ms. Sedran said the Office of Boards is moving forward with enacting new regulations; the proposed regulations have now been drafted by the Legislative Counsel Bureau and assigned number R074-25. At the October meeting, the Board discussed how the timeline had been condensed since the Office began working on the regulations, with the workshop and hearing being moved forward to the end of October. Many of the boards requested additional time to review the proposed regulations and submit comments, so the Office postponed the workshop to November 25th. The Board discussed its comments and concerns at the October meeting and submitted them in writing to the Office by the deadline. She has not received any notice of a regulation hearing being scheduled.

Ms. Platt said the Legislative Counsel Bureau issued a new version of the proposed regulations, called the "Revised Proposed Regulation" on December 5th. She will need to review it to determine what changes have been made to the previously posted version. She suspects another version may be proposed prior to the hearing being scheduled.

Ms. Letten said she attended the regulation workshop and heard comments similar to those this Board had submitted, that the regulation exceeded the authority of the underlying statute. Ms. Platt said the current version of the regulation is substantially similar to the last, so either the Legislature did not take those comments into consideration when redrafting, or they will be drafting another version after taking time to collect and review all the commentary given at the workshop. The Legislature will not draft regulations it considers to be in conflict with or exceeding the authority of the underlying statute, so it is likely they do not agree with the comments.

Ms. Sedran said she will apprise the Board of any updates to the proposed regulations. There was no action taken on this item.

7. FOR POSSIBLE ACTION: Discussion and decision on proposed changes to NAC Chapter 637

Ms. Sedran said she left this item on the agenda for discussion or proposal of new items, but she has not made any changes to the conceptual draft discussed at the October meeting. Major points in the draft include creating an approval process for apprentice education programs, a standards of practice section for opticians and optical businesses, and increasing fees to keep up with increased operating costs and the additional costs of accepting credit card payments. She will not be scheduling a regulation workshop or hearing until renewals conclude in February. There was no action taken on this item.

8. FOR POSSIBLE ACTION: Discussion and decision on apprentices utilizing ABO/NCLE Combined Basic and Practical Exams for licensing requirements

Discussion: Ms. Sedran said the ABO/NCLE began offering a combined-format Basic and Practical Exam a couple of years ago. The exams are taken together during the same exam window, however they are still administered as two distinct exams, and the content of each is identical to that of the individual exams. Even though the Board has not formally approved use of the combined exams, many apprentices have already taken them to qualify for licensure. Because there is no distinction between the certificates that are issued for the combined versus the individual exams, the Board office has no way of knowing which type of exam was taken.

Ms. Letten said she is aware of several apprentices who utilized the combined exams for their certifications. Ms. Seymour said the combined format helps with the registration process; the apprentices were previously able to register for both exams on the same date, but it was more difficult to schedule them separately. Ms. Letten agreed the combined exams help with the registration process and should be approved for licensing purposes, provided the apprentices are still taking two distinct exams with separate scores.

Motion: Ms. Letten moved to approve use of the ABO and NCLE Combined Basic and Practical Exams for licensing purposes in Nevada.

Vote: The motion passed unanimously.

9. FOR POSSIBLE ACTION: Executive Director's report

a. Licensing updates

Ms. Sedran said the number of new apprentice licenses issued in 2025 is down significantly from previous years, with only 33 new licenses being issued for the year, versus 47 in 2024. The Board issued 27 new optician licenses in 2025, versus 25 in 2024.

b. General office, budget, and miscellaneous updates

Ms. Sedran said license renewals will begin on December 15th, and she will send out notices to all the licensees on that date.

c. Review and approval of financial reports

Ms. Sedran gave an overview of the Board's revenues and expenditures as they stand going into 2026 license renewals. She advised the Board to consider increasing licensing fees to keep up with the increased costs of running the office and to account for decreasing license numbers. She also said she would correct the amount of liabilities on the presented balance sheet to account for unearned revenue.

Motion: Ms. Letten moved to approve the financial reports with the correction discussed by Ms. Sedran.

Vote: The motion passed unanimously.

d. Discussion and decision on COLA increase for executive director

Discussion: Ms. Letten said she had reviewed the annual financial reports with Ms. Sedran and is suggesting a 2% COLA increase for the Executive Director, effective January 1st.

Motion: Ms. Letten so moved.

Vote: The motion passed unanimously.

10. Public comment

There was no public comment.

Ms. Letten thanked everyone for attending and closed the meeting at 4:42 p.m.